



 **The following position exists in department:**

COLLEGE OF HUMAN SCIENCES
UNISA ART GALLERY, DEPARTMENT OF ART AND MUSIC
MUCKLENEUK CAMPUS (PRETORIA)

(ACADEMICS) CANDIDATES WITH A RESEARCH OR ACADEMIC BACKGROUND
(NON-ACADEMICS) CANDIDATES FROM INDUSTRY

Curator in the Unisa Art Gallery (P8) X1 (Ref. CHS/SJ/027-2022)

Post specific requirements for Curator in the Unisa Art Gallery:

- A Master's degree in Curation, Museology, Art History, Visual Arts or related discipline
- At least 2 years Museum, gallery or art industry experience
- A valid driver's license
- Sound and diverse knowledge of art and culture in South Africa
- Excellent writing and research skills
- Sound knowledge of the principles of conservation, digitization, art collection and cataloguing
- Ability to curate innovative, ground breaking exhibitions
- Proficiency in computer skills
- Excellent communication, interpersonal, organizational and team building skills
- Ability to work under pressure

Recommendations:

- Papers read at national and international conferences on museology
- Publications
- Subject-related community service
- Service to discipline-related academic associations

Duties

- Coordinate the day to day running of the Unisa Art Gallery
- Acquisition of new art works
- Complying and implementing all acquisition procedures and formalities
- Plan and curate exhibitions
- Facilitate teaching and learning activities at the Gallery, schedule student exhibitions and organising events and outreach activities
- Participating in subject related academic activities such as research, conference attendance and the presentation of papers
- Participating in scholarly or arts-related societies, boards, and memberships.


NOTE:

The Advertisement Committee recommended that the position be advertised internally and externally simultaneously as this is a specialised function.

Salary : Remuneration is commensurate with the seniority of the position
Assumption of duty : As soon as possible
Enquiries : **(012 429 8889) Ms S Janssen (HR Advisor: College of Human Sciences)**
Closing Date : **09 December 2022**

ACTIVITY:



- The prescribed application form  [ApplicForm PermAdminProfPost 2021 \(1\).doc](#) must be accompanied by a COMPREHENSIVE CURRICULUM VITAE and ORIGINAL certified copies (within the previous six months) of;
- identity document (*including passport, work permit, permanent residence permit or proof of nationalisation if applicable*) (certified copies within the previous six months)
 - all educational qualifications (certified copies within the previous six months)
 - academic transcripts/records (certified copies within the previous six months)
 - proof of SAQA verification for foreign qualifications (*if applicable*) (certified copies within the previous six months).

- UNISA reserves the right to authenticate all qualifications without any further consent from the applicant.
- The contact details of three contactable references must be provided, one of which must be from your present employer excluding your current line manager if you are an internal Unisa applicant
- Late, incomplete and incorrect applications will not be considered.
- Unisa is not obliged to fill an advertised position
- *Appointments will be made in accordance with Unisa's Employment Equity Plan and other applicable legislation*



- **We welcome applications from Persons with Disabilities**

ACTIVITY:



- Applications must be forwarded by email to: CHS2PA@unisa.ac.za
- If you apply for more than one position, each application must be in a separate email.



- **Late, incomplete and incorrect applications will not be considered.**

Correspondence will be limited to short-listed candidates only. If you have not been contacted within two months after closing date of this advertisement, please accept that your application was not successful.